



# Construction Project Administration in Practice (Chartered Institute of Building)

By A.A Kwakye

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*Construction Project Administration in Practice* provides a practical guide to the administration of construction projects, from inception to completion. It is intended to give an overall view of the construction process, its problems, risk and uncertainties in one volume. Drawing on his experience both as a lecturer and a quantity surveyor the author takes the reader stage by stage through the entire construction process to show how the project should progress to a successful conclusion.

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### **Bibliography**

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### Editorial Review

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Longman and The Chartered Institute of Building are working in partnership to publish a series of textbooks for the CIOB's Education Framework and other related topics. Each text in the series:

\*is approved by the CIOB

\*has been written by an expert in the field

\*provides a basic introduction to the topic

\*builds on knowledge gained during previous studies and provides a basis for further study

Construction Project Administration in Practice provides a practical guide to the administration of construction projects, from inception to completion. It is intended to give an overall view of the construction process, its problems, risks and uncertainties in one volume. Drawing on his experience both as a lecturer and a quantity surveyor, the author takes the reader stage by stage through the entire construction process to show how the project should progress to a successful conclusion.

#### Features

- \* assumes no prior knowledge of subject
- \* offers complete coverage of the process from start to finish
- \* provides a broad overview of the construction process from the client's point of view
- \* includes a chapter on European issues

Topics discussed include: the general nature of construction; the role of project participants; project risks and information management; initiation of the construction process; design and its value; formation of a valid contract; contract documentation; establishment of production price; production administration; cost control and payment; preparation of final account; problems; resolution; the changing procurement scene; non-traditional systems; and European construction procurement.

Construction Project Administration in Practice is an ideal course companion for HNC/D building and civil engineering studies, as well as degree courses in building, construction management, quantity and building surveying, and architecture.

A A Kwakye is a practising Quantity Surveyor and has written many articles and papers for The Chartered Institute of Building.

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#### About the Author

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