



# Interviewing and Investigating: Essential Skills for the Paralegal

*By Stephen P. Parsons*

Download now

Read Online ➔

**Interviewing and Investigating: Essential Skills for the Paralegal** By Stephen P. Parsons

In the Third Edition of **Interviewing and Investigating: Essential Skills for the Paralegals**, Stephen P. Parsons has only improved this already successful text. The author's proven, hands-on approach gives students a strong foundation in interviewing and investigating skills.

**This impressive text offers the following:**

- **a comprehensive and practical approach** that gives a strong foundation not just in interviewing and investigating skills, but the civil, criminal, and non-litigation context in which they are utilized
- **practical emphasis** throughout the text that **demonstrates how to “learn by doing”** and teaches the critical connection between law and fact, how to engage in effective analysis, and the essentials of good communication skills
- **well-crafted pedagogy** that provides varied and realistic materials through which the student applies the principles studied. Illustrations, examples, hypotheticals, and **"Learn by Doing"** exercises are included in every chapter
- **examples** drawn from a variety of both civil and criminal, litigation and non-litigation scenarios
- strong **emphasis on ethical and professional standards** expected of the paralegal
- **four case studies** designed to be used with the **“Learn by Doing”** exercises in each chapter and provide realistic scenarios for applying the concepts
- **excellent appendices** that provide resources for students, including extensive information on on-line resources for investigators
- **flexible organization** that allows instructors to pick and choose which materials they would like to cover, depending on the configuration of their course

**The book is part of a comprehensive teaching package that includes PowerPoint slides and an extensive Instructor's Manual featuring:**

- sample **syllabi** including suggested sequencing of text for use as either a one or two semester course
- **suggested approaches to teaching the material** including suggestions regarding how best to use the numerous different features in the text
- helpful **tips on how to best utilize the case studies**, including character descriptions and instructions for role-playing
- a suggested **evaluation form** to use in evaluating student interviewers
- a **Test Bank** of exam questions for each chapter of the text Exciting new revisions to this Third Edition:
- **completely updated** — text material, illustrations, examples, learn-by-doing exercises, and case studies all reviewed and updated
- **new material related to electronic discovery (e-discovery)** including references to the changes to the Federal Rules of Civil Procedure that went into effect in December, 2006
- **Resources for the Investigator (Appendix E)—has been completely updated to focus more on Web** resources and now includes a comprehensive list of resources for e-discovery

The flexible format and extensive materials allow this text to be adapted to a variety of course structures. This versatile book is easily tailored to fit the instructor's specific needs. Students will build a strong foundation in both theory and skills through this accessible and appealing text that effectively combines textual explanations with practical applications.

An author website to support classroom instruction using this title is available at <http://www.aspenlawschool.com/parsons3>

 [Download Interviewing and Investigating: Essential Skills f ...pdf](#)

 [Read Online Interviewing and Investigating: Essential Skills ...pdf](#)

# Interviewing and Investigating: Essential Skills for the Paralegal

*By Stephen P. Parsons*

## **Interviewing and Investigating: Essential Skills for the Paralegal** By Stephen P. Parsons

In the Third Edition of **Interviewing and Investigating: Essential Skills for the Paralegals**, Stephen P. Parsons has only improved this already successful text. The author's proven, hands-on approach gives students a strong foundation in interviewing and investigating skills.

### **This impressive text offers the following:**

- **a comprehensive and practical approach** that gives a strong foundation not just in interviewing and investigating skills, but the civil, criminal, and non-litigation context in which they are utilized
- **practical emphasis** throughout the text that **demonstrates how to “learn by doing”** and teaches the critical connection between law and fact, how to engage in effective analysis, and the essentials of good communication skills
- **well-crafted pedagogy** that provides varied and realistic materials through which the student applies the principles studied. Illustrations, examples, hypotheticals, and **"Learn by Doing"** exercises are included in every chapter
- **examples** drawn from a variety of both civil and criminal, litigation and non-litigation scenarios
- strong **emphasis on ethical and professional standards** expected of the paralegal
- **four case studies** designed to be used with the **“Learn by Doing”** exercises in each chapter and provide realistic scenarios for applying the concepts
- **excellent appendices** that provide resources for students, including extensive information on on-line resources for investigators
- **flexible organization** that allows instructors to pick and choose which materials they would like to cover, depending on the configuration of their course

### **The book is part of a comprehensive teaching package that includes PowerPoint slides and an extensive Instructor's Manual featuring:**

- sample **syllabi** including suggested sequencing of text for use as either a one or two semester course
- **suggested approaches to teaching the material** including suggestions regarding how best to use the numerous different features in the text
- helpful **tips on how to best utilize the case studies**, including character descriptions and instructions for role-playing
- a suggested **evaluation form** to use in evaluating student interviewers

- a **Test Bank** of exam questions for each chapter of the text Exciting new revisions to this Third Edition:
- **completely updated** — text material, illustrations, examples, learn-by-doing exercises, and case studies all reviewed and updated
- **new material related to electronic discovery (e-discovery)** including references to the changes to the Federal Rules of Civil Procedure that went into effect in December, 2006
- **Resources for the Investigator (Appendix E)—has been completely updated to focus more on Web** resources and now includes a comprehensive list of resources for e-discovery

The flexible format and extensive materials allow this text to be adapted to a variety of course structures. This versatile book is easily tailored to fit the instructor's specific needs. Students will build a strong foundation in both theory and skills through this accessible and appealing text that effectively combines textual explanations with practical applications.

An author website to support classroom instruction using this title is available at <http://www.aspenlawschool.com/parsons3>

### **Interviewing and Investigating: Essential Skills for the Paralegal By Stephen P. Parsons Bibliography**

- Sales Rank: #2365917 in Books
- Brand: Brand: Aspen Publishers
- Published on: 2007-04-24
- Original language: English
- Number of items: 1
- Dimensions: 10.00" h x 1.00" w x 7.00" l,
- Binding: Paperback
- 600 pages

 [Download Interviewing and Investigating: Essential Skills f ...pdf](#)

 [Read Online Interviewing and Investigating: Essential Skills ...pdf](#)

## **Editorial Review**

### **Users Review**

#### **From reader reviews:**

##### **John Richardson:**

Nowadays reading books be than want or need but also be a life style. This reading routine give you lot of advantages. The benefits you got of course the knowledge your information inside the book that improve your knowledge and information. The knowledge you get based on what kind of e-book you read, if you want get more knowledge just go with training books but if you want really feel happy read one together with theme for entertaining for instance comic or novel. Often the Interviewing and Investigating: Essential Skills for the Paralegal is kind of book which is giving the reader unstable experience.

##### **Michael Bennett:**

Reading a publication tends to be new life style in this particular era globalization. With reading you can get a lot of information that could give you benefit in your life. Having book everyone in this world can share their idea. Guides can also inspire a lot of people. A lot of author can inspire all their reader with their story or their experience. Not only the storyplot that share in the publications. But also they write about advantage about something that you need illustration. How to get the good score toefl, or how to teach your young ones, there are many kinds of book that exist now. The authors these days always try to improve their talent in writing, they also doing some analysis before they write for their book. One of them is this Interviewing and Investigating: Essential Skills for the Paralegal.

##### **Louis Clark:**

Precisely why? Because this Interviewing and Investigating: Essential Skills for the Paralegal is an unordinary book that the inside of the guide waiting for you to snap that but latter it will shock you with the secret it inside. Reading this book adjacent to it was fantastic author who all write the book in such remarkable way makes the content inside easier to understand, entertaining way but still convey the meaning completely. So , it is good for you for not hesitating having this ever again or you going to regret it. This amazing book will give you a lot of gains than the other book possess such as help improving your skill and your critical thinking means. So , still want to hold off having that book? If I were being you I will go to the e-book store hurriedly.

##### **Marian Knight:**

Is it you who having spare time in that case spend it whole day simply by watching television programs or just laying on the bed? Do you need something totally new? This Interviewing and Investigating: Essential

Skills for the Paralegal can be the answer, oh how comes? A fresh book you know. You are consequently out of date, spending your spare time by reading in this new era is common not a geek activity. So what these books have than the others?

**Download and Read Online Interviewing and Investigating:  
Essential Skills for the Paralegal By Stephen P. Parsons  
#H4IS5JQP3XB**

## **Read Interviewing and Investigating: Essential Skills for the Paralegal By Stephen P. Parsons for online ebook**

Interviewing and Investigating: Essential Skills for the Paralegal By Stephen P. Parsons Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read Interviewing and Investigating: Essential Skills for the Paralegal By Stephen P. Parsons books to read online.

### **Online Interviewing and Investigating: Essential Skills for the Paralegal By Stephen P. Parsons ebook PDF download**

#### **Interviewing and Investigating: Essential Skills for the Paralegal By Stephen P. Parsons Doc**

**Interviewing and Investigating: Essential Skills for the Paralegal By Stephen P. Parsons Mobipocket**

**Interviewing and Investigating: Essential Skills for the Paralegal By Stephen P. Parsons EPub**